

Job Title:	Substitute Instructor		
Position Type:	Substitute/ On-Call		
Benefits?	No	Work Year:	185+ days
Driver License Required?	Yes	Degree Required?	No
Hourly Rate:	\$30.83 (4 hours guaranteed)	Job Category:	Certificated
HR Contact:	Mercedes Henderson	Location:	Various
Contact Telephone:	510-293-2916	Date posted:	6/1/18
Website:	www.edenrop.org	Posting Expires:	Continuous

YOU MUST COMPLETE OUR EMPLOYMENT APPLICATION FOR CONSIDERATION.
<https://www.edenrop.org/careers>

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Attention:
Mercedes Henderson, Personnel Coordinator

Mail:
Mercedes Henderson, Personnel Coordinator
Eden Area Regional Occupational Program
26316 Hesperian Blvd.
Hayward, CA 94545

JOB DESCRIPTION

Under the supervision of Educational Services Department, provides for all aspects of effective student instruction; attendance reporting; manages student learning in accordance with the goals and directives of the school and the division; and administers all aspects of student supervision in the absence of the normal instructor.

Knowledge of:

- Basic teaching strategies and classroom management

Ability to:

- Work well and collaboratively with a wide range of high school and adult students
- Develop and maintain records of competency level and attendance for each student.
- Provide group and individual instruction utilizing effective teaching strategies, aids and equipment
- Communicate with parents, counselors and administrators as needed.
- Manage classroom in a manner conducive to learning.
- Work effectively as part of a team.

Education/Experience:

- Possess or qualify for a valid California teaching credential.
 ⇒To qualify for an Emergency 30-Day Substitute Teaching Permit, you must have a bachelor's degree, pass the CBEST, pass a background check and apply for the credential.
- Ability to pass live scan/ fingerprint clearance.
- Tuberculosis clearance

Accredited by the Schools Commission of the Western Association of Schools and Colleges

In accordance with the provision of Sections 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964 and Eden Area Regional Occupational Program policy, no qualified person shall, on the basis of race, color, national, origin, religion, sex, handicap, or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity in the Eden Area Regional Occupational Program. If there are questions concerning these provisions, please contact the Superintendent's Office